

2023-2024 Testing Information and Application

Augusta CSRA HEA 2024 Testing will be held at
Journey Community Church- Sherwood Campus
3131 Old Louisville Road
Augusta, GA 30906

April 22-24
Grades 1-8, 8:45am-12pm
April 22 & 23 (only) Grades 9-12, 8:45am-12pm

*****Testing Application Deadline is February 23, 2024**

Hello homeschool families,

Planning for testing is underway. **Please make note of the above dates, times, location, and application deadline.** It is very important that applications are turned in on time-- the earlier, the better.☺ The February 23rd deadline will need to be a hard deadline. Due to supply chain issues with our testing materials, a number of scoring sheets were on backorder last year making it essential that we order as soon as possible.

The test we use is the Stanford, 10th Edition. **Unfortunately we cannot do test administration for special needs children because we do not have adequate accommodations.** If testing with CSRA HEA does not work out for your family, the Iowa or Stanford tests can be ordered through Bob Jones University and can be administered by anyone with a college degree. There are also other options offered by homeschool co-ops/groups in the CSRA.

Students in grades 1-8 must attend each of the three days, and will be tested for the entire 3 hours except for a short recess. The same applies to grades 9-12 for two days.

This testing event is not possible without each family participating in some way. In order to participate in testing, parents from each family must be willing to help on **two testing days (this is new!).** If you have tested with us in the past, you will notice this is a change. Due to smaller numbers of students being tested, we ran into a problem last year with filling all of our volunteer slots. If we do not get enough volunteers, we will not be able to test all grades. Please indicate on the application which jobs you prefer by using a rating system of 1, 2, 3 with 1 being your first choice, 2 your second choice, and 3 your third choice. We will try to assign jobs according to preference, but it is not always possible since there are many, many factors to be considered. **If you do not indicate your 3 preferences, we will choose your job for you. This job assignments are for testing only and is not the same as your CSRA HEA service. This means, even if you paid the extra fee not to volunteer for service in the CSRA HEA, you will be called on to serve for testing.** The testing job schedule will be sent out in a CSRA HEA email before testing week, and you are responsible for checking to see what your job will be during testing and being there as assigned. **If you do not fulfill your job assignment your tests will not be scored. If you cannot do your job on the day assigned, you will need to call someone else on the list to arrange a switch, and then CONFIRM THIS WITH THE COORDINATOR.**

Child care will be provided only for workers with children ages 0-5, if needed, on the parent's assigned workdays. Child care is NOT provided for those not working at testing.

Testing results are usually returned in the middle of June. The delivery date of the testing results is completely dependent on the scoring company. Please keep in mind that if you **move or change your email address, it is your responsibility to update that information with the testing coordinators.**

Our desire is to serve you. We try to put all the information out via e-mail announcements, so please look there first. If there is something you cannot find there, then please use e-mail if possible. Our testing contact e-mail address is: csrahea.testing@gmail.com. **Remember to get your applications in early. We work on a first-come, first-served basis for both testing space and job assignments.**

*Applicants to Augusta University must have a recent achievement test – the college SAT (Scholastic Assessment Test) is not enough because it does not cover Science and Social Studies.

* If you have a “Safe Haven” certification for childcare, please note this on your application. We may need nursery workers with this certification.

* If you are a nurse or have medical training, please indicate this on your application. This information is helpful in case of emergencies.

For students on each day of testing:

What Not To Bring**

Cell Phones

Electronic games, devices or
music players such as iPods/MP3 player
Calculator

What To Bring

2 - sharpened number 2 pencils
Snack
A book to read if your student finishes early
Extra paper for drawing
Hand sanitizer, tissues

****Note:** Items in the “What Not To Bring” column will be taken by the teacher or the teacher’s helper and given back *only to a parent*.

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Registrations are non-refundable except in the case of an emergency.

Testing Job Descriptions

Set-up -- You will need to meet at the church on Sunday afternoon or night (TBA). We need husbands too, as some moving of tables will be necessary. The more help we have, the sooner we will finish. We will be arranging the rooms, putting dividers on the tables, and taping them down to anchor them to each other and to the tables. With a good group there, it should not take long. Older kids are welcome to help also.

Teacher helpers -- Meet your teacher in his/her room on your morning to work. You will be walking around (no sitting down) the room to make sure students are on task and they are doing their own work. You will also escort the entire class to and from breaks on the playground, and escort the class (minus any students needing more time to complete tests; they will be escorted by the teacher to the testing administration office) to the playground at the end of the day for dismissal. You do not have to remain with the class during pick up nor during the break. Please do not leave the testing site during your break.

Child Care for workers' children -- Be at the church nursery by 8:15am and leave when **all children have been picked up**. It is your responsibility to care for the needs of our precious infants and toddlers (ages 0- 5). Diapers, food, drinks, and any special needs for these children will be provided by the parents. Please do not bring your own food (some children may have allergies).

Playground workers -- In the mornings, you will help direct students to their classes. Afterwards, report to the playground. It is your job to take personal responsibility for each child. Please make sure all students stay in the playground area during breaks. ***Please refrain from using cell phones*** when children are present. In addition, please refrain from congregating with other playground workers or parents – the children are under your supervision. You may want to bring a lawn chair to sit on, as there is no seating in the play area. You will be responsible for watching the children during the breaks and then also at the end of the testing **until all the children are picked up**. Feel free to bring an umbrella for shade if you want. Classes will take their breaks at different times.

Clean-up - This is on Wednesday after testing is finished. You will report to a ***Clean-up Coordinator*** at 11:30. There are many areas that can be cleaned quietly while the children are still testing and that will mean we can all leave sooner. Please bring a bucket with some cleaning items (we will have bathrooms to clean, as well as tables to wipe off) and your vacuum cleaner, as we have to vacuum all the rooms. As the classes dismiss (day 2 for high school/day 3 for middle and elementary), those rooms may be cleaned and the dividers taken down to be brought to the designated area. Everything must be done quietly, with no talking, as long as other children are testing. (No vacuums until everyone is finished, of course.) If you have **older children** who are willing to help wipe off tables and/or carry dividers/tables, this will make things go even faster.

If you have any questions regarding the above responsibilities, please e-mail us at csrahea.testing@gmail.com.